

JOB OPPORTUNITY

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)**

RECOVERY SUPPORT SPECIALIST TRAINEE * – Position Number: WC92578

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!
COPY OF REQUIRED CERTIFICATION MUST BE SENT IN WITH THE APPLICATION.

Location: Western Connecticut Mental Health Network
Position Number: WC92578
Program/Unit: Recovery & Wellness Program – Torrington Area
Shift/Schedule/Hours: 1st Shift - Monday-Friday – 8:00 a.m.-4:30 p.m. - 40 Hours/Week
Posting Date: November 19, 2012 **Closing Date:** November 25, 2012

General Experience and Training: Completion of the Recovery Support Specialist Certification Program.

Special Requirements: Incumbents in this class must possess and maintain Recovery Support Specialist Certification - **THIS CERTIFICATION MUST BE SENT IN WITH APPLICATION.** Incumbents are required to possess and maintain a current/valid Motor Vehicle Operator's license.

*** Career Progression:** After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (on the first pay period following the completion of the six (6) month requirement)

Duties may include but not limited to: Serve as a role model, mentor, advocate and motivator to recovering individuals in order to help prevent relapse and promote long-term recovery. The Recovery Support Specialist will teach/assist peers daily living skills, leisure activities, self improvement, and empowerment skills, through recovery and wellness classes or individually. Recovery Support Specialist will help individuals achieve the goals in their person centered recovery plan by sharing their recovery experiences and through developing authentic peer-to-peer relationships. Recovery Support Specialist will assist assigned clients with integration into the community by providing support for attendance at Recovery and Wellness classes, self help meetings, and use of public transportation. Assist Recovery and Wellness Program with transportation as needed..

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (ex. Recovery Support Specialist applying to a Recovery Support Specialist posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **ALL OTHER CANDIDATES:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12) and attach their Recovery Support Specialist Certification. Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Angela M. Baker, Human Resources Associate – 203-805-6411

1) Email: Angela.Baker@ct.gov

OR

2) Fax: (203) 805-6432

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (**CT-HR-12**) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **(NP-6)**